

Don Fraser Coaches **Health & Safety Policy Statement Summary (including Covid-19)**

Our general policy is to:

- Ensure all operations are executed in such a way to ensure, so far as it is reasonably practicable, the health (including Covid-19), safety and welfare of all employees and all persons likely to be affected by our operations, acts or omissions. This includes passengers in the care of Don Fraser Coaches and members of the public.
- Provide adequate control of health (including Covid-19) & safety risks arising from our work activities.
- Consult with our employees on matters affecting their health (including Covid-19) & safety.
- Provide and maintain safe passenger transport vehicles, plant and equipment.
- Ensure safe handling and use of substances.
- Provide information, instruction, training and supervision for employees.
- Ensure all employees are competent to do their job.
- Prevent accidents and work related ill-health.
- Maintain safe and healthy working conditions.

In relation to passenger health & safety, our policy is to:

- ❖ Provide buses and coaches which are fully insured and driven by competent, qualified drivers who have undertaken Criminal Records Bureau checks.
- ❖ Provide buses and coaches which are fitted with seat belts, emergency exit doors or windows, a first aid kit and a fire extinguisher.
- ❖ Arrange for a replacement bus or coach to be provided in the event of breakdown, accident or other contingency.

In the interests of passenger comfort and safety, passengers **must**:

- ✚ Wear the seat belts provided (you are required by law to wear a seatbelt)
- ✚ Keep the centre aisle and emergency exits clear of bags and other items at all times. Heavy items of hand luggage should be kept under your seat. Lighter items can be placed in the overhead storage provided however, be careful when using this facility as items may fall.
- ✚ Observe safety signage instructions.
- ✚ Follow the instructions of the driver in the event of an emergency.

Passengers **must not**:

- Smoke, eat or drink whilst on the bus or coach.
- Disturb the driver whilst he/she is driving.
- Conduct themselves in a manner so as to disturb other passengers, e.g. by playing loud music, shouting or conducting indiscreet mobile telephone conversations.
- Stand up whilst the bus or coach is in motion.
- Abuse the bus or coach in any way, e.g. by placing feet on seats.

Don Fraser Coaches will endeavour to:

- Plan routes so as to ensure maximum passenger comfort.
- Incorporate adequate comfort breaks into journeys.
- Adhere to all road traffic acts and regulations.

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Don Fraser Coaches has adopted a zero-tolerance policy towards violence, bullying and harassment.

Signed: **Howard Fraser**, Partner, Don Fraser Coaches, 21 May 2020